

VILLAGE OF SARANAC
PLANNING COMMISSION
February 1, 2023

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comments (3-minute time limit per person)
6. Approval of Minutes from January 4, 2023 Regular Meeting
7. Old Business – Mark Schaafsma, Harker Place Update
8. New Business
9. Public Comments (3-minute time limit per person, agenda items only)
10. Confirm Date of Next Regular or Special Meeting, and/or Public Hearing
11. Adjournment

VILLAGE OF SARANAC
PLANNING COMMISSION
REGULAR MEETING MINUTES
January 4, 2023

The Planning Commission Regular Meeting was called to order by Chairperson Shaw at 7:03 p.m. at the Saranac Village Office, 27 N. Bridge Street.

The meeting was opened with the Pledge of Allegiance.

Present: Shaw, Trierweiler, Day

Absent: Tlapek (Present at 7:26 p.m.)

Guests: Ken Watkins (Architect for Saranac Clarksville District Library), Becky Fitzpatrick (Saranac Clarksville Board President), Kerry Fountain (Saranac Clarksville District Library), Jeanne Vandersloot (Zoning Administrator)

Motion was made by Trierweiler, supported by Day, to approve the Agenda of January 4, 2023. All yeas.

Public Comments – None.

Motion was made by Trierweiler, supported by Shaw, to approve the July 6, 2022 Regular Meeting & Public Hearing meeting minutes. All yeas.

New Business – Site Plan Review Application – Saranac Clarksville District Library

Vandersloot went over the Zoning Administrator Initial Review of a Site Plan Review Application, dated 12/23/22. It was stated that the Site Plan Review Application, submitted by Saranac Clarksville District Library on 12/8/22, meets the requirements of the Zoning Ordinance.

Trierweiler asked the purpose of the addition. Watkins described that the addition will be used for kids reading time area, resources room and multi-use programming space. Watkins also stated that the addition will allow future renovations of the existing building to help with the flow of the building.

Day asked the start and completion dates of the addition. Watkins stated it will be dependent on the Library Board. Fountain described that once the project started, it will go as quick as appropriate until completion to have the least amount of impact to the community.

Motion was made by Trierweiler, supported by Day, to approve the Site Plan Review Application submitted by the Saranac Clarksville District Library. All yeas.

Old Business

Day asked if there was an update on the Harker Place. Others on the Planning Commission were unknowing of any updates. The Planning Commission expressed concern on the length of the project as the exterior work does not appear to have started. It was asked of the Zoning Administrator by the Planning Commission to review the date of expiration of the Site Plan on the Harker Place.

Public Comments – None.

The next regular Planning Commission meeting will be held on February 1, 2023 at 7:00 p.m. at the Saranac Village Office.

The meeting was adjourned by Shaw at 7:37 p.m.

Steve Trierweiler, Acting Secretary,
Village of Saranac Planning Commission